

**Oldham Community Leisure Limited**  
**Annual General Meeting**  
**5:15pm, 26<sup>th</sup> of November 2020**  
**Chadderton Wellbeing Centre and GoToMeeting**

Present

Julie Alston, Jackie Hanley, Nigel Harrison (Chair), Nick Hewitt, Steve Holden, Rachel Holloway, Stuart Lockwood, Sheena McDonnell, Danuta Neild, Kelly Tattersall, Louise Walton, Kay Wheelton and Laurie Wood.

1. Chairman's Announcement and Notice to Convene the Meeting

The Chair opened the meeting and thanked individuals for their attendance. Notice was made to convene the meeting.

2. Apologies for Absence

Apologies were received from Janet Appleyard, Tracy Delaney, Alison Jennings, Shaun Slater, Paul Thewlis, Lynn Wallace and Patrick Wolstenholme.

3. Previous Minutes

The minutes of the meeting were agreed as a correct record.

NH confirmed that although the previous meeting referred to his retirement within the period, there had been agreement at the Board that an extension of one year, which is permitted within the company rules for special circumstances, would take place given the need of continuity and support due to the pandemic. Recruitment for the new Chair would take place early 2021.

4. Highlights 2019/20

SL went through a presentation covering the highlights of the period which covered the following points:

- Achievements against stated ambitions
- Notable achievements
- Aspirations for 2020/21

NH expressed thanks to all employees on the positive feedback over the course of the pandemic, the reputation within the local community has been positive and shows care and support to the people of Oldham.

## 5. Annual Accounts / Auditors Report

SH updated that the accounts had been approved by the Board and were for the shareholders to adopt at the AGM meeting.

SH updated that there are two sets of accounts presented, one for OCL and a second (the one that is sent to be published) being a consolidation set of OCL and WBL together.

SH confirmed that the end of the period was showing a positive position following a successful year. The pandemic had only just resulted in a lockdown at the end of March and there had been some compensation from the Council for the last couple of weeks of the period where the facilities had been closed due to the government instruction.

The balance sheet looks healthy, however the Trustees in the accounts have to express the opinion that the company would be a going concern and would be expected to continue in a similar manner over the twelve months. The year ahead due to the pandemic has a significant impact on being able to express this view, there have been four months of closure, along with a significant number of people not returning to attend on reopening. OCL are currently working with the Council to agree a support package but as this has not yet been agreed this leaves an element of uncertainty which is stated in the accounts and therefore allows the auditors to agree with the position and they can prepare the accounts as a going concern and with an unqualified audit opinion.

All shareholders in attendance were in favour of accepting the accounts.

*APPROVED: The report was adopted at the AGM as proposed.*

## 6. Retention of Auditors

SH updated that although a further three year term for the current auditors had been approved at the last AGM, there was a requirement to review this each year. SH was positive about the work that the auditors had done within this period and the recommendation was to continue with the agreement.

All shareholders in attendance were in favour of continuing with Wallwork, Nelson & Johnson as recommended.

*APPROVED: It was approved that Wallwork, Nelson & Johnson would continue to undertake the company audits as required for the next 2 year period with an annual review at each AGM.*

## 7. Director Update

LW confirmed that three recommendations that had been proposed to the AGM, which included thanks being relayed to Lesley Clegg who had retirement from the Board following her serving her maximum term of three terms of three years.

LW confirmed the recommendation that Rachel Holloway and Shaun Slater be appointed as new employee representatives, following a recent recruitment exercise and employee vote.

Finally that given the recent Board retirements and current vacancies that recruitment to the vacant positions is explored, along with a review of the subcommittees and their memberships to these.

All shareholders in attendance were in favour of the recommendations put forward.

*APPROVED: It was approved that thanks be relayed to Lesley Clegg, that new employees representatives were confirmed as Rachel Holloway and Shaun Slater and also that the vacant positions within the Board are reviewed as well as the membership of the subcommittees.*

## 8. Close of Meeting

NH thanked those present for their attendance and thanked everybody for their hard work during the year.